

**STATE WATER RESOURCES CONTROL BOARD  
BOARD MEETING SESSION – DIVISION OF FINANCIAL ASSISTANCE  
SEPTEMBER 21, 2021**

**ITEM 8**

**SUBJECT**

CONSIDERATION OF A PROPOSED RESOLUTION TO DELEGATE AUTHORITY TO THE DEPUTY DIRECTOR OF THE DIVISION OF FINANCIAL ASSISTANCE AND THE DEPUTY DIRECTOR OF THE DIVISION OF ADMINISTRATIVE SERVICES TO EXECUTE CONTRACTS AND AMENDMENTS TO REQUEST RECORD SEARCHES OF THE CALIFORNIA HISTORICAL RESOURCES INFORMATION SYSTEM

**DISCUSSION**

The California Historical Resources Information System (CHRIS) contains records of cultural resource information from throughout the State of California. This data is essential to the Division of Financial Assistance's (DFA) consultations with the State Historic Preservation Officer (SHPO) to comply with Section 106 of the National Historic Preservation Act (Section 106). Section 106 is one of the federal requirements DFA must comply with for the Clean Water and Drinking Water State Revolving Fund (SRF) Programs and potentially other federal programs. Without this information, DFA cultural resources staff cannot adequately consult with the SHPO nor comply with Section 106 and funding for crucial drinking water and wastewater projects would be delayed significantly. Because the SRF programs operate perennially, a contract for this service is needed continuously.

DFA currently has a contract with California State University, Sacramento to pay the fees for CHRIS records searches; the contract expires March 31, 2022. Although many California universities have cultural resource professionals that have the required expertise to perform these record searches, only three universities are known to have the potential staff capacity to assist the State Water Board with this effort. All three of these universities were contacted and only one has agreed to assist the State Water Board with the CHRIS record searches.

State Water Board [Resolution No. 2015-0022](#) delegated authority to the Executive Director, the Chief Deputy Director, or the Deputy Director of the Division of Administrative Services (DAS) to execute certain contracts and amendments of no more than three years in length, involving no more than \$750,000.00. The proposed resolution will allow for a contract term up to five years for all future contract renewals and amendments to access the CHRIS. The contract amount would continue to be limited to the \$750,000 limit set by Resolution No. 2015-0022. Adopting this resolution will streamline contract processing by reducing the number of contract renewals for a necessary and specialized service that is needed on a continuous basis. The resolution would delegate authority to the Deputy Director of DFA and the Deputy Director of DAS to execute such contracts.

**POLICY ISSUE**

Should the State Water Board adopt the proposed resolution to delegate authority to execute contracts and amendments up to five years for CHRIS record searches?

**FISCAL IMPACT**

There will be no additional costs of CHRIS records searches by extending the term of these contracts. Extending the term of the contracts will reduce staff costs associated with renewing the contracts.

**REGIONAL BOARD IMPACT**

Ensuring that CHRIS record searches can be completed will help ensure that projects that support the Regional Water Boards' efforts are funded in a timely manner.

**STAFF RECOMMENDATION**

The State Water Board should adopt the proposed resolution to delegate authority to execute contracts and amendments up to five years for CHRIS record searches.